



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

Governance and Democratic Services

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## **Decision Summary**

**Committee:**

**Date:**

**Committee Clerk:**

**TEL:**

**CORPORATE PARENTING BOARD**

**MONDAY 18 SEPTEMBER 2017**

**Alaina McGlade**

**01484 221000**

### **Chair**

Councillor Karen Allison

### **Board Members Attended**

Councillor Fazila Fadia

Councillor Gemma Wilson

Janet Tolley - Virtual School Head Teacher

Scott Deacon - Participation Officer

Kerrie Scraton - Interim Senior Manager

Elaine McShane – Head of Children’s Social Work – Leeds

### **Attendees**

### **Co-optees**

### **Apologies**

Councillor Erin Hill (Chair), Councillor Andrew Marchington, Jo-Anne Sanders and Julie Mephram

### **Observers**

Councillor Masood Ahmed

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## **1 Introductions and Apologies**

The Chair will welcome everyone to the meeting and announce any apologies received.

Apologies for absence were received on behalf of Councillors Erin Hill and Andrew Marchington, Jo-Anne Sanders, Interim Service Director for Early Help and Learning and Julie Mepham, Head of Corporate Parenting.

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## **2 Minutes of previous meeting**

To approve the Minutes of the meeting of the Committee held on 17 July 2017.

That the Minutes of the meeting of the Board held on 17 July 2017 be approved as a correct record.

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## **3 Interests**

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

There were no interests declared.

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## **4 Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

The Panel considered the exclusion of the public and determined that all agenda items be considered in public session.

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## **5 Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

No deputations or petitions were received.

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## **6 Public Question Time**

The Board will hear any questions from the general public.

No questions were received.

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## **7 Annual Report**

The Board will consider and comment on the draft annual report for the Corporate Parenting Service for the 2016/17 year prior to its submission to Council.

Contact: Julie Mepham, Head of Corporate Parenting

That the Board approved the format of the Annual Report subject to the inclusion of the following:

1. a clear explanation of the outcomes required to be achieved by the service over the next 12 months and how these will be measured;
  2. inclusion of the Young People's voice within the report by way of specific narrative being included under relevant headings.
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## **8 Missing Statistics Progress Report**

The Board will consider a report that outlines the progress made with the pilot project focusing on Looked After Children (LAC).

Contact: Andy Gresswell, Deputy Team Manager

That:

1. the Board recommends the CSE and Safeguarding Member Panel to request detailed statistics on Missing figures for both children in care and children not currently known to the care system so that the Panel can be assured that the correct recording procedures are in place to ensure the appropriate support packages are provided;
  2. the Board requests officers to consider the governance structure across children's services and identify options to effectively coordinate information and knowledge between the boards.
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## **9 Performance Report**

The Board will consider a report that outlines performance statistics for the Corporate Parenting Service.

Contact: Julie Mepham, Head of Corporate Parenting

That:

1. the content of the report be noted;
  2. the performance data within the report be specific to the theme covered at each meeting to enable a concise report to be provided and considered by the Board.
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## **10 Corporate Parenting Board Agenda Plan**

The Panel will note the agenda plan for the 17/18 municipal year.

Contact: Alaina McGlade, Governance & Democratic Engagement Officer

That

1. the content of the report be noted:
  2. the agenda plan format be re-formatted to include an outcome delivery column;
  3. themes be identified within the agenda plan for each meeting.
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## **11 Dates of Future Meetings**

To note future meeting dates of the Board:

- Monday 13 November 2017, 10 am
- Monday 22 January 2018, 10am
- Monday 12 March 2018, 10am
- Monday 30 April 2018, 10am

That the dates of future meetings be noted.

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